



Velos eResearch SOPs

Policy or Procedure Title:

Protocol Numbering System

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Introduction:

This protocol details the Protocol Numbering Systems that users of the LCRC Clinical Trials Management System (Velos eResearch) should use when entering new studies to the system.

Protocol Numbering System:

The protocol number has two parts. The first part starts with the initial capital letter of the organization entering the protocol followed by a hyphen. For instance, T- for Tulane and L- for LSU. The second part of the protocol number should be the actual protocol number within an organization. Thus, if a protocol number at LSU is OP234X, the protocol number that should be entered in the Velos eResearch should be: L-OP234X.

End of Protocol.
